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# **3M<sup>™</sup> Health Care Academy**

3M<sup>™</sup> ChartScript.com Provider Client

# What's New in This Release

May 2019

v15.2.5.35

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Products	3M <sup>™</sup> ChartScript.com Provider Client				
Release date	May 2019				
Software version	v15.2.5.35				

# Summary of changes

#### User interface updates

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- New message for searches with no results (page <u>6</u>)
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# Chapter 1: User interface updates

# Demographics information collapsed by default in opened reports

When you open a report in Provider Client, the Demographics information is collapsed by default. This does not apply to creating a report - only reports you open after they have been created.

# Expanding and collapsing the left-hand navigation pane

You can expand and collapse the left-hand navigation pane.

#### To expand and collapse the navigation pane

• In the top left of the Provider Client, next to the logout button, select the arrow button.



### New message for searches with no results

When your search doesn't return any results, a new message appears at the bottom of the search results table. This indicates the search worked, but didn't find any matching information.

Provider First Name 🔺	Provider Last Name 🔺	Provider ID	Phone Number	Fax Number	Address	City	Sta
Filter	Filter	Filter	Filter	Filter	Filter	Filter	Fil
							•
No records found							

# Normals Editor window resizing and collapsing

To increase the amount of space in the Normals editor, you can now do one of two things:

- Resize the entire Normals Editor.
- Collapse the fields section underneath the Normals title.

Normals Management			
Add Copy Edit I	Delete Refresh	Name:	
Name   Description Filter Filter		Description	
		в / ц 📻 🖶 🖶 🗮 📜	
		Save	

# Normals Management filtering updated

When filtering Normals in Normals Management, the filter column could be confusing. In this release, the following options are available in the filter column:

Indicates that no filter is applied. Both personal and shared Normals will appear.

- Indicates that you will see only personal Normals.
- Indicates that you will see only shared Normals.

# Saved Search Options window is easier to use

The Saved Search Options window has been redesigned. Two buttons have new behavior:

- Save. Update the current saved search with the current search criteria.
- **Copy.** Copy the current search criteria to a new search.

# **Chapter 2: Updated features**

# **Editing Normals**

When you edit a Normal, the list of Normals is disabled until you exit editing mode by saving or canceling.

# General performance improvements

The following sections and features of the Provider Client have been updated for better performance. Generally, your experience within the Provider Client should be smoother.

Particularly, the following have improved:

- Saving and signing reports.
- Saving and sending dictated reports.
- Merging attribute data into a document.
- Limited number of items in signed and deleted reports lists.

To improve performance, the Provider Client will only show reports that have been signed or deleted in the last 90 days.

• Audio no longer automatically loads

When you open a document with audio, the audio no longer automatically loads.

Audio streaming only begins when you click the Play button.

# New fields for Manual Entry

When adding patient, visit, order, and CC entries manually, you can see new fields.

#### New Patient Manual Entry fields

- Suffix
- EPI
- Facility

#### **New Visit Manual Entry fields**

• Discharge Date

- Location Code
- Admitting
- Patient Type
- Patient Class
- Appt Date

# Saved search name copy limits

When you copy a saved search, the name is trimmed to 35 characters (removed from the end).

If the name starts with "Copy of", a prompt appears, asking you to rename the current search before copying it. This prevents searches with names that begin with "Copy of Copy of Copy of".

# Selecting documents from a list is improved

Previously, selecting documents with check boxes provided an inconsistent experience. This has been updated in this release.

It's now easier to select documents from a list.

For example, the check box at the top of a list will select all documents. Selecting the top box again will clear all selections.

# Chapter 3: New features

# Adding a new Normal from text

You can add new Normals using existing text.

#### To add a new Normal based on existing text

- 1. Highlight all of the text you wish to add to the new Normal by clicking your mouse button and dragging it over all of the relevant text.
- 2. On the Editor format bar, select the Add Normal button.

В	Ι	U	≣	Ξ	∃	=	≣	₽	Ē	i <del>,</del>
This	is a	Norm	nallw	<i>i</i> ant to	o add.					Add Normal

3. In the Normals Management window, give the new Normal a name and description, then select Save.

# Deleting fields in the report editor

You can delete fields in the report editor. This is useful when you want to alter information brought in from a template.

#### To delete a field in the report editor

1. In the Editor, locate the field you want to delete, then right click it.

2. In the context menu, select Delete Field.



# Creating new Normals based on existing Normals

You can copy an existing Normal to use as a base for a new Normal.

#### To copy an existing Normal

- 1. In the Provider Client, from the left-hand navigation, select Normals Management.
- 2. In the Normals Management window, find the Normal you want to copy, then select it.
- 3. At the top of the Normals Management window, select the Copy button.
- 4. Create a new name for the copy, add a description, then save the new Normal.

### Invalid login attempts maximum

If you don't properly log in a specified number of times in a row, the Provider Client will close. The number of chances is determined by your system administrator.

# Manually entering CC recipients

When searching for a provider, you can can manually add CC recipients. This is useful when your intended recipient is not already in the database.`

### Searching orders

You can now search for orders within the Provider Client.

#### To search for orders

- 1. In Provider Client, create a new report.
- 2. On the report window, under Demographics, select the magnifying glass  $\bigcirc$  next to the Search Order field.
- 3. On the Order Search window, fill out the your search criteria, then select Search.
- 4. In the results table, check all the orders that apply, then select Accept Checked.

# Signing providers can print, export, and delete jobs dictated by residents

You can print, export, and delete jobs dictated by residents and on which you have been selected as the signing provider.

However:

- Only Unsigned, Reviewed, and Signed reports can be printed, exported, or deleted.
- Printing and exporting is enabled for dictators, signers, and administrators.
- Delete is enabled if printing and exporting is enabled and you're the dictator, signer, or have full administrator privileges.
- Delete and restore are not available for an RO Admin Provider

# SpeechMike buttons work with the Provider Client

You can now use your SpeechMike microphone's buttons to control your recording sessions in Provider Client.

# Chapter 4: Resolved issues

# Resolved: Advanced Search leaves current list open

Previously, opening Advanced Search would automatically open the Reports Awaiting Action by You list behind it. This has been fixed. Now, whatever list you were viewing will remain in the background when you open Advanced Search.

# Resolved: Advanced Search search button not initially enabled

Previously, the search button in Advanced Search wasn't enabled until you entered a search criteria or tabbed to a different field. This has been fixed and the search button is enabled when you first open Advanced Search.

**Note:** If you don't enter any search criteria or you enter invalid criteria, an error message appears.

# Resolved: Being prompted to save changes when no changes have been made

Previously, some reports would prompt you to save changes when you didn't make any changes. This has been fixed.

### Resolved: Dates not sticking in Advanced Search

Previously, Advanced Search would not save dates entered in To and From fields. If you entered dates in those fields, then left the Advanced Search window, those dates would no longer be in the To and From fields.

This has been fixed and dates remain in the Advanced Search window even after you have left it.

# Resolved: Dictation template unexpectedly changes

Previously, when creating a dictation, the template changed to the last pending dictation. This has been fixed.

Now, when you create a dictation, the template is always initially set to default.

# Resolved: Error when changing password

Previously, an error message sometimes appeared when changing passwords. This has been fixed and the error message no longer appears.

# Resolved: Initial double click not loading document text

Previously, double clicking a document right after logging into the Provider Client sometimes failed to load the document text.

This has been fixed and document text appears when double clicking right after logging in.

### Resolved: Latency and crashing when opening jobs

Previously, the Provider Client sometimes experienced latency or crashing when opening jobs that have been transcribed and contain audio.

This has been fixed and a new Retry button has been added if there's an error loading the audio.

# Resolved: Logout button hidden behind names

Previously, longer names could cover up the logout button, preventing logging out. This has been fixed.

# Resolved: Pasting into Normals editor adds a trailing paragraph character

Previously, when you pasted text into the Normals editor, it would sometimes automatically add a trailing paragraph. This has been fixed and the trailing paragraph will no longer be added.

However, this fix does not automatically apply to saved Normals - it only applies when creating or editing a Normal.

# Resolved: Signing provider's electronic signature includes the word "proxy" when signing a resident job

Previously, signing providers' electronic signatures sometimes included the word "proxy" when signing a resident's job. This has been fixed.

# Resolved: Update Lookups Error

Previously, and Update Lookups Error would appear when signing a report. This has been fixed and the error no longer appears when signing reports.